

* Date	Sess	Topic	Assignment
20 Sep	1	Course Goals Gifts, Accomplishments and Stories	List work, volunteer and personal Accomplishments Write short Stories from accomplishments (from different periods in your life)
23 Sep	XT1	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
27 Sep	2	Build Gifts Inventory from Stories	Write work and/or volunteer related stories using expanded stories format. (Build and Reflect on Gifts Inventory)
30 Sep	XT2	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
4 Oct	3	Expand, Discuss and Review Gifts Inventories	Write more work and/or volunteer related stories (Consolidate into Summary Gifts Inventory Evaluation)
7 Oct	XT3	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
11 Oct	4	PARs from Stories	Write more work and/or volunteer related stories (Add PARs to your Expanded Stories)
14 Oct	XT4	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
18 Oct	5	Summary and Ideal Objective and Build Best Fit Description	Write description of Work Summary and Ideal Job Objective Write Best Fit Description from Gifts Inventory (Revise PARs as needed)
20 Oct 6:00 – 9:00 PM	T5	Transitioning Ideal Objective	Unique look at Business Information and Model and effective transitioning to Ideal Job Objective Lead by John Laslavic (Build/Revise Transitional PARs as needed)
21 Oct	XT5	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
25 Oct	6	Resumes and Letters	Write Resume and Letter using PARs to prove you are the ideal candidate for your ideal job (Revise Ideal Job, Summary, as needed)
28 Oct	XT6	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.

* Date	Sess	Topic	Assignment
1 Nov	7	Profile and Brand	Write a Profile and try a Brand statement (Revise resume and letters as needed)
4 Nov	XT7	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
8 Nov 5:00 PM Sr. Exec Group	B7	Branding Boot Camp	Detail discussion on Branding and better understanding on branding yourself Lead by Dick Singer?
8 Nov	8	Networking	Develop elevator speech (Revise profile and brand as needed)
11 Nov	XT8	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
15 Nov	9	Interviews	Answer common interview questions (Write more network discussion points)
18 Nov	XT9	CMW Extended Triad	Provide session review, assistance with weekly assignments and additional triad interaction.
22 Nov	10	Portfolios, Additional Skills and Wrap-up	Put it all together! (Write answers to more interview questions)

Register for the Career Marketing Workshop at Priority Two office via phone at 724.935.0252; or email at EventRSVP@ptwo.org with subject of P2 CMW1009 Registration. Prerequisite is completion of Priority Two Skills Seminars or prerequisite waiver from the Executive Director, e-mail director@ptwo.org with subject P2 CMW1009 Prerequisite Waiver Request.

CMW cost is **\$150.00** with payment due at the first session or submitting a **preapproved scholarship waiver**. Scholarships may be provided if funds are available. Address waiver requests to the Executive Director, e-mail director@ptwo.org with subject P2 CMW1009 Scholarship Request.

Career Marketing Workshop (CMW) main sessions meet on Mondays from 7:00 to 9:30 pm in North Venue of North Way Christian Community (NWCC) Worship Center (W/C). Priority Two Sr. Executive / Professional Group meetings are Mondays from 5:00 to 6:30 pm in Room 231 NWCC W/C. The CMW Extended Triad Sessions meet Thursdays from 2:00 to 4:30 pm Room 320 NWCC Ministry Center (M/C), 6051 Wallace Rd. Ext., Wexford, PA 15090. If possible, please e-mail reservations to attend each Extended Triad session to director@ptwo.org with subject Attending P2 CMW1009 Extended Triad Session.

* Schedule dates and location subject to change without notice.
See Priority Two web site at www.ptwo.org for updated schedules.